



21st April 2017

Arc @ UNSW Limited

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting (AGM) of Arc @ UNSW Limited (Arc) will be held at 5.00pm on Thursday 18th May 2017 at The Greenhouse, University of New South Wales, Kensington Campus.

BUSINESS OF MEETING:

1. OPENING OF MEETING

2. CONFIRMATION OF MINUTES

Motion: THAT the minutes of the Arc @ UNSW Limited AGM held on 18th May 2016 is accepted as a true and accurate record.

3. CONSIDERATION OF THE ANNUAL REPORTS:

- a. The Financial Reports for the 2016 financial year (January 2016 – December 2016)
- b. The Director's Reports
- c. The Auditor's Reports

Motion: THAT the Arc @ UNSW Limited Annual Report for the 2016 financial year be adopted.

4. OTHER BUSINESS

5. CLOSE OF MEETING

Proxy Form

Members are entitled to appoint a proxy to attend and vote on their behalf.
 All proxy votes must be completed and returned to s.valentine@arc.unsw.edu.au by no later than **5.00pm Tuesday 16th May 2017**. No person may act as proxy for more than one Member.

I _____
 (Full Name of Member)

Of _____
 (Address of Member)

Being an Ordinary Financial Member of Arc @ UNSW Limited hereby appoint

_____ (Full Name of Proxy)

Of _____
 (Address of Proxy)

As my proxy or failing them the Chair of the meeting to vote for me on my behalf at the Annual General Meeting of Arc @ UNSW Limited to be held on Thursday 18th May 2017 at 5.00pm (at The Greenhouse, UNSW Kensington) and at any adjournment thereof in the manner indicated below, or in the absence of indication, as the proxy sees fit.

This form assumes the appointment of one proxy.

Resolutions	For	Against
Motion 1: THAT the minutes of the Arc @ UNSW Limited AGM held on 18 th May 2016 is accepted as a true and accurate record.	[]	[]
Motion 2: THAT the Arc @ UNSW Limited Annual Report for the 2016 financial year be adopted.	[]	[]

Please sign this Proxy Form below:

FOR MEMBERS	
_____ <i>Signature of Member</i>	_____ <i>Date</i>
_____ <i>Name (please print)</i>	