



UNSW Student Life

Arc @ UNSW Limited

8th May 2023

Notice of Annual General Meeting

Notice is hereby given of the hybrid Arc @ UNSW Limited (Arc) Annual General Meeting (AGM).

Date: 31 May 2023

Time: 5.00pm (AEST)

Location: UNSW; Upstairs @ Roundhouse, Kensington NSW 2033 or via Zoom.

Note: Only current Arc members (or their proxies) may attend this meeting.

HOW TO PARTICIPATE IN THE Arc AGM:

In person

1. Arrive by 4.45pm, for a 5.00pm start.
2. An Arc staff member will check your Arc membership.
3. The meeting will commence when quorum is reached. The Chair will provide updates.
4. Please do not leave until the meeting has concluded.
5. There are two (2) motions and five (5) special resolutions that will be put forward at this meeting. The motions and special resolutions will be read by the Chair. You will be able to vote FOR, AGAINST or ABSTAIN.

Online

1. Ensure that you have [registered in advance](#) and [downloaded the Zoom app](#).
2. Join the meeting by 4.45pm, for a 5.00pm start.
3. You will receive an email and meeting link from Zoom with the title "Arc UNSW 2023 Annual General Meeting Confirmation" when your registration is approved. Do not forward this link to others.

4. The meeting will commence when quorum is reached. The Chair will provide updates.
5. Please do not leave until the meeting has concluded.
6. There are two (2) motions and five (5) special resolutions that will be put forward at this meeting. The motions and special resolutions will appear as separate polls on your screen with the option to vote FOR, AGAINST, or ABSTAIN. Ensure that you click 'SUBMIT' after voting.
7. You may type questions/comments in the Q&A section.
 - A staff member will respond to you as soon as possible.
 - Anonymous Q&A will **not** be available.

By Proxy

1. A copy of the proxy form can be collected and submitted via Arc Reception, or
2. You can complete a copy of the online proxy form [HERE](#).
3. If you have been appointed as a proxy, follow the steps above based on your method of attendance (in-person or online).

If you have any questions, please email ceo.admin@arc.unsw.edu.au.

We look forward to seeing you at the 2023 Arc Annual General Meeting.

Arc Board of Directors.