

2021 POSTGRADUATE COUNCIL

ELECTION NOTICE

Nominations OPEN on Monday 6th September 2021

This notice should be read in conjunction with the Arc Constitution and Regulations available at:
<https://www.arc.unsw.edu.au/about/arc-board/arc-governance>

Nominations CLOSE at 4:00pm on Friday 17th September 2021

POSITIONS TO BE ELECTED

OFFICERS:

- **President of the PGC;**
- **General Secretary;**
- **Vice President Research** (only postgraduate research students may stand and vote for this position);
- **Vice President Coursework** (only postgraduate coursework students may stand and vote for this position);
- **Vice President International** (only postgraduate international students may stand and vote for this position);
- **Vice President Equity** (only postgraduate students from an underrepresented group may stand for this position);
- **Canberra Campus Officer** (only postgraduate students whose primary course/controlling faculty/school is based at Canberra Campus may stand and vote for this position);
- **Paddington Campus Officer** (only postgraduate students whose primary course/controlling faculty/school is based at Paddington Campus may stand and vote for this position);

COMMITTEE LIAISONS

- **Research Committee Liaison** (only postgraduate research students may stand and vote for this position);
- **Coursework Committee Liaison** (only postgraduate coursework students may stand and vote for this position);
- **International Committee Liaison** (only postgraduate international students may stand and vote for this position);
- **Equity Committee Liaison** (only postgraduate students from an underrepresented group may stand for this position).

Sharing of Positions - No PGC position can be shared.

TERM OF OFFICE

Officers and Committee Liaisons hold office from 1st December in the year of election until 30th November of the following year.

Officers and Committee Liaisons may only hold any one office for a maximum of 2 years.

NOMINATIONS

Nomination forms will be available [here](#). Forms must not be submitted until nominations are open.

Nominations must be submitted prior to the close of nominations to be valid. They may be lodged electronically, using the above link. If a hard copy of the form is required due to accessibility issues, please email ceo.admin@arc.unsw.edu.au.

Candidates must attach an image of their Student ID card (front and back) with their nomination and may attach a recent photograph (JPEG format), and a statement of not more than 150 words containing information relating to the candidate that they wish to supply. The Returning Officer may edit such statements and crop photos if deemed necessary.

Only postgraduate students who are members of Arc @ UNSW as at the close of nominations are eligible to stand as a candidate.

Candidates can self-nominate. No nominators are required.

All UNSW PGC students (including Kensington, Paddington & Canberra campus) are eligible to nominate and vote.

A person can only be elected to 1 position on the PGC, but may nominate for multiple positions. If doing so, the candidate must indicate on the electronic nominations form the order of preference for the positions, if they were to be successful in more than 1 position. This preference may be taken into account pursuant to Regulation 10.23.

If less than or the exact number of candidates required for a position are received those candidates will be elected unopposed. Where less than the required number of nominations are received for any position, nominations will be re-opened for that position on Friday 24th September 2021 for a week.

ELECTORAL TICKETS (Groups)

A group of candidates may register as a ticket (*see 10.18 of the Arc Regulations*). Forms are available for download [here](#).

Ticket registration forms must be emailed to the Returning Officer by the following working day after nominations close, to allow candidates time to communicate and form tickets i.e. by 4:00pm Monday 20th September. At this stage, tickets only require 2 members who have been accepted as candidates.

The final makeup of the ticket showing all candidates who belong to that ticket and their order of seniority for positions and their signatures, must be emailed to the Returning Officer by 1 day later, i.e. 4:00pm Tuesday 21st September.

CAMPAIGNING

Only UNSW students may campaign for the Arc Postgraduate Council election. All campaign material must bear the name and student number of a candidate or Ticket contact person who is authorising and taking responsibility of such material.

Candidates and ticket organisers should ensure they understand the full campaigning rules, as breaches can lead to the disqualification of individuals or tickets. Further information can be found in the Arc @ UNSW Constitution and Regulations at <https://www.arc.unsw.edu.au/about/arc-board/arcgovernance>

In accordance with 10.3(o) of the Arc Regulations, the Returning Officer has supplied [Campaigning Guidelines](#) to supplement 10.24.

All candidates, campaigners and students involved in the election in any way must abide by any campaigning and election guidelines provided by the Returning Officer.

VOTING

ONLINE VOTING WILL BE HELD IN WEEK 5 (commencing 5:00am Monday 11th October 2021 to 10:00pm Thursday 14th October 2021).

MORE INFORMATION

Please direct all queries to Philip Binns (the Returning Officer) via email to returning.officer@ozemail.com.au or phone 0432 218 026.

IMPORTANT DATES

An online info session regarding the Elections will be held on Tuesday 14 September, 12:00pm-12:30pm through [ZOOM](#).

All elected candidates will be required to attend the PGC Induction as well as subsequent workshops. Noting that the induction date is currently scheduled for Thursday 4th November and workshops are currently scheduled for the 9th and 10th of December.