



VOLUNTEER INFORMATION SHEET

Be part of the magic that makes the Sydney Chocolate Ball unforgettable. We're looking for passionate, reliable volunteers to help bring this incredible night to life — from event setup to supporting our fundraising activities throughout the evening. It's your chance to give back, connect with others, and play a hands-on role in creating a night that changes lives. Your time can make a real difference.

EVENT DETAILS

Date: Saturday 24 October 2026
Venue: Sydney Event Centre at The Star Casino
Time: 6.00 pm – 12.00 am
Pax: 500

VOLUNTEER TIMING

There are 2 time slots available for volunteering.

Set Up: 10.00 am – 3.00 pm
Event: 4.00 pm – 12.30 am

ROLES AND RESPONSIBILITIES

Set Up

We require a team of volunteers to assist with the set up of the event at the venue. This role requires manual labour and includes tasks such as opening boxes, packing gift bags, set tables with collateral, set up of silent auction areas, blowing up balloons, signage.



Event Volunteering

We require a strong team of volunteers to assist with the smooth running of the event. Volunteer roles are mostly centered around the fundraising initiatives on the night. The event roles include table hosts, selling raffle tickets, collecting pledge forms, assisting guests with silent auction items, ushering guests to tables, taking payments, live auction spotting and assistance with pack up of the event.

Volunteering Expectations

Being an event volunteer requires you to be in front of our guests. You will be required to have a fun and positive attitude at all times and be confident when talking and dealing with our guests. You will need to be on your feet for the majority of the time, so please ensure that you are able fulfill this requirement.

MEALS AND REFRESHMENTS

Lunch and dinner will be provided for all volunteers and will cater for all dietary requirements. Refreshments and snacks will also be available throughout the day and the event. Dietary requirements can be noted in the sign up form.

GETTING TO AND FROM THE VENUE

The Sydney Chocolate Ball will be held at the Sydney Event Centre which is located at 80 Pyrmont Street, Pyrmont NSW 2009.

Parking

Should you wish to drive to the venue, you will need to park within The Star Casino main car park. The entrance is via Pirrama Road. On arrival, you will be provided with a pre paid parking voucher to use on exit from the car park. Please ensure that you request a parking voucher on your registration.



Trains and Light Rail

The closest train station is Town Hall and there is a Light Rail stop directly inside The Star.

Buses

There are buses from all over Sydney that travel to the city. Check your dedicated route from your home to find the best timetable. There is a bus station behind The Star along Pirrama Road as well as near by at Harris Street. Ensure that you check your timetable for the latest bus time back to your home as the event will conclude after midnight.

PRE EVENT BRIEFING

A pre event briefing will be held before the event to provide you with further information about the day and also provide you with an opportunity to ask any questions.

The briefing will be held on Wednesday 21 October 2026 at 7.00 pm via Zoom.
Further details will be emailed to you once you have registered.

THANK YOU

We understand that volunteering your time to an event like the Sydney Chocolate Ball takes commitment, passion and purpose. To thank you, all volunteers will be given an official Sydney Chocolate Ball gift bag to take home which includes a decadent amount of chocolate – including Lindt and Darrell Lea products.

SIGN UP

To join our 2026 Sydney Chocolate Ball Volunteer Team, please click on the link:
<https://forms.gle/edCrTQfZNwf4Ngtz7>