



Arc @ UNSW limited
PGC MEETING MINUTES
Friday 26 May 2023
Hybrid (Arc Training Rooms/TEAMS)
4:00 pm

Present: Anthony Sunjaya (PGC President), Daiana Venancio, Haley Stone, Sidra Sarwat, Jack Lodge, Ratih Listiyandini, Tony Le, Eman Alzghoul

Apologies: Ankita Gupta, Karina Grunewald

Attendance: Olivera Nesevski, Daniel Gyaase, Chiettha Prajnadewie

Absent: Gurpreet Hansra

1. MEETING OPENING

The meeting opened at 4:44pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

Apologies were received from A. Gupta and K. Grunewald.

RESOLUTION

THAT the apologies from A. Gupta and K. Grunewald are accepted.

CARRIED

1.3. Conflicts of interest disclosure

N/A

1.4. Previous Minutes

1.4.1. Confirmation: 28 April 2023

RESOLUTION

THAT the minutes from the PGC meeting held on 28 April 2023 are accepted as a true and accurate record.

CARRIED

1.4.2. Matters arising/ action list

The action list was noted.

1.5. Meeting administration

1.5.1. Selection of meeting observer

T. Le was appointed as the meeting observer.

1.5.2. Items flagged for immediate discussion

N/A

2. MATTERS FOR DECISION

N/A

3. MATTERS FOR DISCUSSION

N/A

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

Further points:

- HDR students will receive more training from the University regarding health work safety.
- The PGC has organised approximately 50 events so far in 2023, and the President applauded the Council's hard work.

4.2. General Secretary

The report was taken as read.

Further points:

- PGC social mixer events' attendance rates have been high.
- There is a need to convert morning teas to pub nights as many postgraduate students are unable to attend morning events. It would also be enticing to have morning teas at different cafes around campus, versus always holding them at the PGC Lounge.
- There is a need to have PGC representation at the Paddington Campus and increased engagement with Paddington postgraduate students, whilst the Paddington Campus Officer position is still vacant.
- It will be a good idea for PGC to get involved in Arc's Funner Summer Program.
- PGC Offices are encouraged to review their budgets and plan accordingly.

4.3. Equity Vice President

The report was taken as read.

Further point:

- The Equity Office is working on a "wellbeing" guidebook and "postgraduate student parents" guidebook to support postgraduate students.

4.4. International Vice President

Points raised:

- The International Office may collaborate with the Equity Office for the Pride event.
- The International Office will meet to recap and plan for events in the term ahead.
- There is ongoing work in the student housing space. Progress has been made to increase HDR students' intake in international housing accommodation.

4.5. Research Vice President

Points raised:

- The picnic organised by the Research Office was well attended.
- The PGC Sydney to Canberra trip was sold out. The PGC President, General Secretary and Canberra Officer were thanked for helping to organise the trip.
- The HDR survey has closed. The data will be processed and analysed.

4.6. Coursework Vice President

Points raised:

- The Coursework Award has been updated to exclude alcohol, which will save money and reduce staffing for the event. There will be drop-off catering. Tickets have thus been reduced to be free of cost.
- The Coursework Office plans to work more closely with Schools and to engage with Student Representatives to increase communication between students and the Coursework Office.

4.7. Canberra Officer

The report was taken as read.

4.8. Paddington Officer

N/A

4.9. Media & Communications Report

N/A

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

N/A

7. MEETING FINALISATION

7.1. Meeting evaluation

Everyone was respectful of each other's timeslot for report presentations. There were some good discussions, as well as ideas for improvements. The only downside was that most attendees' cameras were turned off during the meeting.

7.2. Next meeting date: 30 June 2023

7.3. Meeting close

The meeting closed at 5:25pm.

Anthony Sunjaya

PGC President Signature – Anthony Sunjaya

Date:7/7/2023