



Arc @ UNSW limited
PGC MEETING MINUTES
Friday 27 October 2023
Hybrid (Arc Training Rooms/TEAMS)
4:00 pm

Present: Anthony Sunjaya (PGC President), Tony Le, Ratih Listiyandini, Gurpreet Hansra, Eman Alzghoul, Daiana Venancio, Sidra Sarwat, Karina Grunewald, Jack Lodge, Haley Stone, Ankita Gupta

Apologies: N/A

Attendance: N/A

Absent: N/A

1. MEETING OPENING

The meeting opened at 4:21pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

N/A

1.3. Conflicts of interest disclosure

N/A

1.4. Previous Minutes

1.4.1. Confirmation: 29 September 2023

Not addressed by the Chair.

1.4.2. Matters arising/ action list

Not addressed by the Chair.

1.5. Meeting administration

1.5.1. Selection of meeting observer

T. Le was appointed as the meeting observer.

1.5.2. Items flagged for immediate discussion

2. MATTERS FOR DECISION

2.1. The PGC endorses the creation of the PGC President Award for volunteering

The paper was taken as read.

Discussions:

- Recipients of the award should be capped at an appropriate number to maintain prestige, and if justifiable, the PGC may wish to increase the number of recipients depending on the quality of nominations.

- The determination of the winner is to be made by the President in consultation with the PGC.
- The proposal for one award for each Office was rejected, as there may be more than one exceptional candidate in each Office.
- PGC Officers may not be aware of or familiar with volunteers in Offices other than their own, and hence it would prove difficult to assess volunteers across different Offices.
- All nominees can be invited to the Volunteer Awards Dinner for the recognition of their time and efforts.
- PGC Officers can abstain from voting in the determination of winners where a conflict is present.
- PGC Officers should not be fixated on nominations from their own Offices.

RESOLUTION

THAT the PGC endorses the creation of the PGC President Award, with the amendment that at maximum 10% of current members are awarded the PGC President Award.

CARRIED

The meeting went in-camera at 4:50pm.

The PGC discussed the nominations and determined the winners.

The meeting ex-camera at 5:05pm.

RESOLUTION

THAT the PGC endorses the recipients of the PGC President Awards for volunteering.

CARRIED

3. MATTERS FOR DISCUSSION

N/A

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

The President noted that the Council should prepare in advance for the 15th November PGC meeting with UNSW stakeholders.

4.2. General Secretary

The report was taken as read.

The General Secretary requested PGC members to attend the handover session and that updated subcommittee member names are sent to her for T3 AHEGS recognition.

4.3. Equity Vice President

The report was taken as read.

Further points:

- The Equity Office held a parents and wellbeing guide panel discussion at the Postgraduate Festival and received much feedback for improving the guides.
- The World Mental Health Day celebration was a great success.

4.4. International Vice President

Points raised:

- The visa seminar was very successful, where students attending were well engaged.
- It was recommended for 2024 that more sessions are held throughout the year, with 5-10 minutes legal consultations provided as part of the sessions.

- Arc marketing is finalising the print of the PGC International Students Pamphlet, in time for 2024 international students' orientation.

4.5. Research Vice President

The report was taken as read.

Further points:

- The sports event at the Postgraduate Festival is targeted at HDR students.
- There are 62 registrations currently.

4.6. Coursework Vice President

The report was taken as read.

Further points:

- The Coursework Office will need to reflect on how to manage limited capacity at events.

4.7. Canberra Officer

The report was taken as read.

4.8. Paddington Officer

N/A

4.9. Media & Communications

N/A

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

N/A

7. MEETING FINALISATION

7.1. Meeting evaluation

There was good participation from all meeting attendees. The meeting ran slightly late, as the Council started late.

7.2. Next meeting date: 15 November 2023

7.3. Meeting close

The meeting closed at 6:30pm.

Anthony Sunjaya

PGC President Signature – Anthony Sunjaya

Date: 16/11/2023