

PROGRAM & POSITION OVERVIEW

Arc Goes To is your passport to a year packed with new connections and incredible experiences! Organised by students, FOR students. We offer a range of FREE and discounted trips, planned by our amazing team of volunteers.

Position Title	Volunteer
Organisation	Arc @ UNSW
Location	Kensington Campus
Duration	1 Term min.
General Volunteer Time Commitment	3 Arc Goes To... events with varied durations and frequencies
Senior Volunteer Time Commitment	3 Arc Goes To... events with varied durations and frequencies + 1hr/week for meetings

Eligibility Criteria

- Be a UNSW Student for the duration of the volunteering period
- Attend mandatory training days/sessions

Rewards & Outcomes

General Volunteers:

- AHEGS Accreditation
- Microcredentials
- Community & friendship
- Cool pics & exercise
- Free trips!

Senior Volunteers:

- Leadership opportunities

Key Responsibilities

General Volunteers:

- Facilitate group interaction
- Take pictures & manage trip experience
- Upload documents to assigned folders on Sharepoint & Discord
- Manage the stall & equipment
- Communicate to students about events & involvement
- Follow the Runsheet instructions & directives!

Senior Volunteers:

- Come to weekly meetings
- Help with trip planning, including: fulfilling event proposals, templates, agendas, etc.
- Lead the general volunteers assigned to your shifted events
- Sign event attendees in through Humanitix
- Help with social media posts and maintain consistent brand tones
- Keep on top of weekly tasks and event-specific tasks such as: social media posts, e-mail correspondence, etc.

Skills Gained

General Volunteers:

- Trip planning & coordination
- Event management
- Communication
- Time Management
- Group facilitation

Senior Volunteers:

- Leadership
- Volunteer management

Note: This is a volunteer position and does not offer monetary compensation. Submit your application via the Rubric Platform (link available on website)