

PROGRAM & POSITION OVERVIEW

Here at Culture Cafe, we provide ALL students with a platform to meet new people, make new friends and learn about cultures from around the world! Whether you're already from Sydney, an international student or it's your term abroad, everyone is welcome to our Culture Café sessions. Volunteers manage the space and make sure all students feel welcome and included.

Position Title	Volunteer
Organisation	Arc @ UNSW
Location	Kensington Campus
Duration	1 Term min.
General Volunteer Time Commitment	2-3 hrs/week
Senior Volunteer Time Commitment	3-4 hrs/week

Eligibility Criteria

- Be a UNSW Student for the duration of the volunteering period
- Attend mandatory training days/sessions

Rewards & Outcomes

General Volunteers:

- AHEGS Accreditation
- Microcredentials
- Mentorship
- Community & friendship
- Autonomy in decisions

Senior Volunteers:

- Leadership opportunities

Key Responsibilities

General Volunteers:

- Communicate with students - includes promoting events, facilitating friendships, and guiding students through weekly activities
- Help execute the weekly sessions
- Large event management; Registration (checking people in), crowd control, keeping the venue clean, being able to help people who have questions, etc.
- Stall management

Senior Volunteers:

- Commit to weekly meeting with the Officer to help plan stalls, sessions and pitch in ideas for large events
- Hosting sessions
- Manage volunteer teams through the buddy system
- Buying things for sessions

Skills Gained

General Volunteers:

- Communications
- Teamwork
- Organisational and time management

Senior Volunteers:

- Critical thinking
- Leadership
- Volunteer Management

Note: This is a volunteer position and does not offer monetary compensation. Submit your application via the Rubric Platform (link available on website)