

13/07/22 – Arc Meeting Minutes

Recorded By: Teresa Chhabra

President's Introduction

- Last meeting for current execs
- There will be new elections for exec positions in late August
- If anyone would like to apply for an exec position, will need to fill the nomination and stand in election.
- For general committee members, those roles may be continued depending on what the new execs see fit, but will need to refill EOIs (just for this year, will be updated for future years)
- EOI Form Link:
<https://forms.office.com/pages/responsepage.aspx?id=TgMtwKON80i9LG494DjdL8MsdAGhMWxNplth2Us5i0ZUQUxVODU1UDdZWE8wVFJNT0o2TIqxNDBXWS4u>

Committee Introductions

- Jerome – SAS Manager, link between UNSW Canberra and Arc Canberra, associated with execs
- Shiyao – Badminton Coordinator
- Anuparkum – Volunteer/Committee Member
- Tarun – Cricket Coordinator
- Firesenay Zerabruk - Tennis Coordinator... club needs members to join
- Kade Price – UG Vice President
- Reem – Yoga Coordinator
- Teresa – EDI Officer
- Rahi – Treasurer
- Nastaran – PR Team, Newsletter Coordinator
- Prashant – Volunteer/Committee Member
- Riley – PR Team, Discord Coordinator
- Hanween – Basketball Coordinator... club is on hiatus right now
- Dyuti – PG Vice President
- Hana – Volunteer/Committee Member
- Amritha – 3rd Year UG Representative
- Tristan – 2nd Year UG Coordinator, PR Team, New Social Coordinator

Participation Hours

- Record your Arc Canberra hours and how much time you put in for volunteering
- This ensures the recognition and effort that any individual is providing into Arc Canberra
- 20-hour minimum commitment
- Must be documented

Professional Development Workshops

- Professional Workshops... there is a chance that it can be funded by Arc Canberra – depending on the interest

- For example, Arc Canberra can provide workshops for any needed building of skills... the events team can ask for First Aid and PR team can ask for training in marketing etc.
- Reach out to execs for any workshops that will help you out

Events Discussion

- Arc Canberra = made up of events
- All emails and names for each role are on the MS Teams
- Low fee events... movies that are accessible to majority of people and brings a greater audience
- High end events... things like go karting (\$20)

Funding Discussion

- Currently Arc Canberra has a decent budget, which is very helpful for any future events and sporting clubs (equipment, new assets etc.)
- Submit a funding amount to the president and treasurer
- Justifiable and reasonable approach for costing will be considered
- With the right activity, a wider audience will be attracted such as Community Month and Yoga club
- Good participation... provides access to more ideas in funding and to be continued for future years

Volunteer Award

- For committee members who are devoting a lot of time and effort
- Today we present it to Nastaran for her hard work with the Newsletter 😊
- Congratulations!

Future Events

- Sport's tournament
- BBQ... Tristan's 1st event maybe

Team Feedback

- PR & Web Team extra comments and feedback
- All social media and PR are very individual... Riley looks after Discord, Nastaran looks after Newsletter etc.
- Needs more communication between all individuals in PR
- Possible solutions... using the PR channel more, increasing the lead time (at least 1 weeks' notice)
- When UGs come across to exam season, it would be well to communicate effectively with PGs

EGM Notes

- Late August
- Arc Canberra needs all exec positions to be filled for better operation
- There are many advantages for being an exec in Arc Canberra, much experience to be learnt along the way and more access to Professional Workshops
- Any further questions and comments, feel free to ask Sanket at anytime

Last Comments

- If you are unwell as a coordinator, you can ask for help and lay your responsibility onto another member for a while... teamwork makes the dream work!

In attendance:

Sanket Rawat, Meng Chong Jerome Ho, Dyuti Paul, Kamrul Hasan Rahi, Teresa Chhabra, Kade Price, Reem Sherif, Tristan Kelly, Nastaran Nazrul Tui, Riley Vallance, Amritha Tuljaram, Guna Prashant Yadlapalli, Anupama Arukgoda, Thi Thuy Nguyen, Tarun Kumer Biswas, Shiyao Zhu, Hanwen Cui, Firesenay Zerabruk Gigar

Absent with apology:

Michael Zipperle, Shuvam Mohanty

Absent without apology:

Hadi Noori, Divij Madan, Supriyo Ahmed, Shehzad Hathi