



**Arc @ UNSW limited**  
**PGC MEETING AGENDA**  
**Tuesday 15 November 2022**  
**TEAMS**  
**6:00 pm**

**Present:** Joshua Karras (PGC President), Suhyun Kweon, Anthony Sunjaya, Dana Tribbia, Olivera Nesevski, Reem Almasri, Annabelle Radford, Andrea Tsui

**Apologies:** Umme Laila Urmi, Ece Egilmezer

**Attendance:** None

**Absent:** Hang Bui, Eman Alzghoul

**1. MEETING OPENING**

The meeting opened at 6:05pm.

**1.1. Acknowledgement of Country**

Completed by the PGC President.

**1.2. Apologies**

Apology were received from U. Urmi and E. Egilmezer

**RESOLVED**

THAT the apologies received from U. Urmi and E. Egilmezer are accepted.

**CARRIED**

**1.3. Conflicts of interest disclosure**

N/A

**1.4. Previous minutes**

**1.4.1. Confirmation of previous minutes: 25 October 2022**

**RESOLVED**

THAT the minutes from the PGC meeting held on 25 October 2022 are accepted as a true and accurate record.

**CARRIED**

**1.4.2. Matters arising/ action list**

The action list was noted.

**1.5. Meeting administration**

**1.5.1. Items flagged for immediate discussion**

**1.5.2. Selection of meeting observer**

A. Sunjaya was appointed as the meeting observer.

**2. MATTERS FOR DECISION**

N/A

### **3. MATTERS FOR DISCUSSION**

N/A

### **4. OFFICE BEARER REPORTS**

#### **4.1. President**

The report was taken as read.

Points raised:

- The PGC President expressed gratefulness for the time together as a council and commended the great things accomplished.
- The parking price issue remains an ongoing matter.
- The President recommended the incoming President to consider involvement in practices and activities relating to SDGs for the coming year.
- The UNSW Environmental Sustainability Plan 2022-2024 has included the UN SDGs, which were consistently promoted by the PGC.
- Reminder to all Officers to complete their handover sessions.

#### **4.2. General Secretary**

The report was taken as read.

The General Secretary congratulated A. Sunjaya on becoming the new President and raised that she is contactable whenever the new General Secretary is appointed.

#### **4.3. Equity Vice President**

N/A

#### **4.4. International Vice President**

The report was taken as read.

The International Vice President delivered a presentation summarising the International Committee's year in action:

- Events organised were based on cultural immersion, social engagement, professional development, and leadership skills.
- Main events organised included Postgraduate Pub, International Food Competition, Student Guide Brochure, and Visa Seminar.
- Other events included Job Search Strategies for International Students, ADHD Awareness Climb, PGC x HKABA Career Development Workshop, International Night Markets, and Two Universities Networking.
- The Gifting Season Workshops will be held in December.
- The International Committee has supported PGC in the Postgraduate Festival, O-Week Stalls & Networking, PGC x HKABA Career Development Workshop, Advocacy, Postgraduate Cruise, and Day Out Series.

The Handover document has been completed, and the International Vice President has scheduled a meeting with the incoming International Vice President.

#### **4.5. Research Vice President**

Points raised:

- A handover has been completed with the incoming Research Vice President and Liaison Officer.
- Arc PGC Research Awards was conducted with 150+ attendees including the VC and Graduate Research Team.
- All the videos and pictures of the Awards have been uploaded online. PGC Research Team Farewell has been scheduled for 18<sup>th</sup> November.
- The Research Liaison Officer thanked all who helped during the award ceremonies.

The Council proposed to have a Christmas event in early December for postgraduate students to attend and celebrate.

**ACTION**

*THAT the General Secretary organises a Christmas party in early December for the PGC.*

**4.6. Coursework Vice President**

The report was taken as read.

Further points raised:

- The Coursework Committee is planning for T1 2023, with a focus on O-Week and the start of T1, as coursework students are more engaged at the start of the term.
- Concerns of coursework students have been identified:
  - Coursework students having a tight 24hr deadline for certain assessments.
  - Teachers failing to announce the release of assignments.Hence, the Coursework Committee will also be working on policy changes and advocacy.
- The Coursework Awards have been cancelled this year.

**4.7. Canberra Officer**

N/A

**4.8. Paddington Officer**

Points raised:

- Conversations have begun regarding securing a Postgraduate Lounge space at Paddington Campus.
- The Paddington Officer has introduced herself to the SRC and other relevant parties at Paddington Campus.

**4.9. Media & Communications Report**

N/A

**5. MATTERS FOR NOTING [discussed only on exception basis]**

N/A

**6. Q&A (if any)**

**7. MEETING FINALISATION**

**7.1. Meeting evaluation**

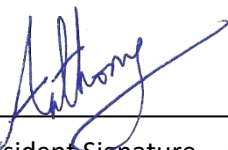
Everyone was thanked for the great year. The PGC is continuing to think and work on areas of issues and looks forward to staying in touch.

**7.2. Next meeting date: 16 December 2022**

**7.3. Meeting close**

The meeting closed at 7:06pm.

**Noted by the President**



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PGC President Signature – Anthony Sunjaya

Date: 5 January 2023