Arc @ UNSW limited  
PGC MEETING AGENDA  
Tuesday 15 November 2022  
TEAMS  
6:00 pm

Present: Joshua Karras (PGC President), Suhyun Kweon, Anthony Sunjaya, Dana Tribbia, Olivera Nesevski, Reem Almasri, Annabelle Radford, Andrea Tsui

Apologies: Umme Laila Urmi, Ece Egilmezer

Attendance: None

Absent: Hang Bui, Eman Alzghoul

1. MEETING OPENING
The meeting opened at 6:05pm.

1.1. Acknowledgement of Country
Completed by the PGC President.

1.2. Apologies
Apology were received from U. Urmi and E. Egilmezer

RESOLVED
THAT the apologies received from U. Urmi and E. Egilmezer are accepted.

CARRIED

1.3. Conflicts of interest disclosure
N/A

1.4. Previous minutes
1.4.1. Confirmation of previous minutes: 25 October 2022

RESOLVED
THAT the minutes from the PGC meeting held on 25 October 2022 are accepted as a true and accurate record.

CARRIED

1.4.2. Matters arising/ action list
The action list was noted.

1.5. Meeting administration
1.5.1. Items flagged for immediate discussion
1.5.2. Selection of meeting observer
A. Sunjaya was appointed as the meeting observer.

2. MATTERS FOR DECISION
N/A
3. MATTERS FOR DISCUSSION
N/A

4. OFFICE BEARER REPORTS

4.1. President
The report was taken as read.

Points raised:
- The PGC President expressed gratefulness for the time together as a council and commended the great things accomplished.
- The parking price issue remains an ongoing matter.
- The President recommended the incoming President to consider involvement in practices and activities relating to SDGs for the coming year.
- The UNSW Environmental Sustainability Plan 2022-2024 has included the UN SDGs, which were consistently promoted by the PGC.
- Reminder to all Officers to complete their handover sessions.

4.2. General Secretary
The report was taken as read.

The General Secretary congratulated A. Sunjaya on becoming the new President and raised that she is contactable whenever the new General Secretary is appointed.

4.3. Equity Vice President
N/A

4.4. International Vice President
The report was taken as read.

The International Vice President delivered a presentation summarising the International Committee’s year in action:
- Events organised were based on cultural immersion, social engagement, professional development, and leadership skills.
- Other events included Job Search Strategies for International Students, ADHD Awareness Climb, PGC x HKABA Career Development Workshop, International Night Markets, and Two Universities Networking.
- The Gifting Season Workshops will be held in December.
- The International Committee has supported PGC in the Postgraduate Festival, O-Week Stalls & Networking, PGC x HKABA Career Development Workshop, Advocacy, Postgraduate Cruise, and Day Out Series.

The Handover document has been completed, and the International Vice President has scheduled a meeting with the incoming International Vice President.

4.5. Research Vice President

Points raised:
- A handover has been completed with the incoming Research Vice President and Liaison Officer.
- Arc PGC Research Awards was conducted with 150+ attendees including the VC and Graduate Research Team.
- All the videos and pictures of the Awards have been uploaded online. PGC Research Team Farewell has been scheduled for 18th November.
- The Research Liaison Officer thanked all who helped during the award ceremonies.
The Council proposed to have a Christmas event in early December for postgraduate students to attend and celebrate.

**ACTION**
*THAT the General Secretary organises a Christmas party in early December for the PGC.*

4.6. **Coursework Vice President**
The report was taken as read.

Further points raised:
- The Coursework Committee is planning for T1 2023, with a focus on O-Week and the start of T1, as coursework students are more engaged at the start of the term.
- Concerns of coursework students have been identified:
  - Coursework students having a tight 24hr deadline for certain assessments.
  - Teachers failing to announce the release of assignments.
  Hence, the Coursework Committee will also be working on policy changes and advocacy.
- The Coursework Awards have been cancelled this year.

4.7. **Canberra Officer**
N/A

4.8. **Paddington Officer**

Points raised:
- Conversations have begun regarding securing a Postgraduate Lounge space at Paddington Campus.
- The Paddington Officer has introduced herself to the SRC and other relevant parties at Paddington Campus.

4.9. **Media & Communications Report**
N/A

5. **MATTERS FOR NOTING [discussed only on exception basis]**
N/A

6. **Q&A (if any)**

7. **MEETING FINALISATION**
7.1. **Meeting evaluation**
Everyone was thanked for the great year. The PGC is continuing to think and work on areas of issues and looks forward to staying in touch.

7.2. **Next meeting date: 16 December 2022**

7.3. **Meeting close**
The meeting closed at 7:06pm.

*Noted by the President*

[Signature]

PGC President Signature – Anthony Sunjaya
Date: 5 January 2023