

PROGRAM & POSITION OVERVIEW

Wellness Place 2 Be volunteers help other students grow their interpersonal connections, and expand their own while they're at it. This program exists to help students connect with each other in a safe and facilitated environment because university can be an isolating place, but it doesn't have to be with Place 2 Be.

Position Title	Volunteer
Organisation	Arc @ UNSW
Location	Kensington Campus
Duration	1 Term min.
General Volunteer Time Commitment	2 hrs/week
Senior Volunteer Time Commitment	2-3 hrs/week

Eligibility Criteria

- Be a UNSW Student for the duration of the volunteering period
- Attend mandatory training days/sessions

Rewards & Outcomes

General Volunteers:

- AHEGS Accreditation
- Microcredentials
- Community & friendship
- The opportunity to directly make a positive impact on student wellbeing

Senior Volunteers:

- Leadership opportunities

Key Responsibilities

General Volunteers:

- Help set up activations, go flyering and give spiels
- Ensure compliance with the Code of Conduct
- Provide extra support to attendees who have requested this via the form
- Prepare materials for activities and games while on shift
- Facilitate conversation among volunteers and attendees
- Be active on Discord channels, and engage in Discord shifts
- Monitor and prompt conversation on Discord
- Communicate directly with the officer and provide feedback to senior vollies

Senior Volunteers:

- Check and follow up on support to attend form
- Lead and guide general volunteers
- Facilitate conversation among volunteers and attendees
- Set up and lead Discord shifts
- Read and respond to weekly senior messages
- Help plan activations
- Monitor and prompt conversation on Discord
- Privately message students in case of inappropriate conduct on Discord
- Track AHEGS hours of seniors and generals
- Complete variable senior administrative tasks, updating to-do lists
- Lead grounding techniques before shift and reflections after shift
- Collect feedback and debrief (including tracking metrics) after shift, posting these on Discord
- Provide feedback to officer

Skills Gained

General Volunteers:

- Communications
- Teamwork
- Organisational and time management
- Event management
- Peer support

Senior Volunteers:

- Leadership
- Volunteer management

Note: This is a volunteer position and does not offer monetary compensation. Submit your application via the Rubric Platform (link available on website)