

29. Club Recognition

There are a number of ways that Arc recognises outstanding Clubs, as well as facilitating the recognition of a student's Club involvement on their AHEGS.

Club Awards

The Club Awards are a way of recognising the contribution of Clubs to student life at UNSW.

The Club Awards are split into the following categories:

- Arc Club of the Year
- Arc Club Activity Award
- Arc Club Event Photo Award
- People's Choice Arc Club of the Year

The first three are submitted or nominated by Club members online via the Arc online platform. The People's Choice Award is voted on by Arc members. Winners are also determined for:

- Arc New Club of the Year
- Arc Regular Club of the Year
- Arc Constituent Club of the Year

The Arc Club of the Year, Arc Club Activity Award, and the Arc Club Event Photo Award winners are selected by Student Development Committee.

Nominations for the Club Awards open early in Term 3; check the Arc Clubs Newsletter for links and announcements to apply.

The winners will be announced at the Clubs Party, which is held at the end of Term 3.

Executive Recognition Initiative for Clubs

Arc's Executive Recognition Initiative recognises Club Executives on their AHEGS (Australian Higher Education Graduation Statement)!

If you think your involvement is already recognised through a School/Faculty Contact your School/Faculty to confirm that your Club and specific position are being recognised. Even if it has been recognised in the past, always check as there may have been changes. UNSW Advantage will not approve the same involvement to be recognised more than once, so if your involvement is already recognised, there is no need to complete this program (though you may still find it helpful to complete the Training sessions). If it is not recognised on AHEGS through your School/Faculty, then you can go ahead and complete our program!

In order for your Club to be recognised, you will need to complete the [UNSW Advantage: Arc@UNSW Clubs and Societies form](#) (this only needs to be completed once per Club).

The program currently recognises the following Executive positions:

- President
- Vice-President
- Treasurer
- Secretary
- Arc Delegate

To nominate additional Executive positions, please complete the [UNSW Advantage: Arc@UNSW Clubs and Societies Additional Executive Nomination form](#). The nomination deadlines for 2019 are to be announced.

Requirements

In order for an individual student's involvement as an Executive of an Arc-affiliated Club to be recognised on their AHEGS (through Arc), two requirements must be met:

- Completion of [a logbook](#) showing at least 20 hours of voluntary work in their capacity as a Club Executive
- Completion of the online training modules that are relevant to their position:
 - Secretary / Arc Delegate

- Treasurer
- President / Vice President
- Additional Executives

Once you have met the requirements, submit an [Executive Recognition Initiative Logbook](#).

All of the requirements of the program must be completed during your term. This includes attending the required Training Sessions and submitting the logbook.

The submission deadlines for 2019 are to be announced.

Logbook

Please list the evidence (in order) in the pages of the Executive Recognition Initiative Logbook. All logbook entries must include involvement as an Executive during the relevant Executive term.

I was previously an Executive - can this apply retrospectively?

Unfortunately, no. All training sessions must be completed during your term on the Executive and applications must be submitted no later than 2 weeks after the end of your term on the Executive.

If your Executive term finishes before the end of an academic term, you will still have until the end of that term to complete the required training sessions. If you are graduating; you must have completed and logged your nomination at least one (1) week before the [release of results](#) for your final academic term. Submissions after this date will still be processed but will not appear on your transcripts upon graduation.

I currently hold two Executive positions. Do any of the requirements apply differently in this instance?

You will only need to complete the relevant sessions once. For example, if you are the Arc Delegate of two societies, you will still only need to complete the Secretary/Arc Delegate module once.

If you hold two different positions, you will need to complete each of the relevant position specific modules. For example, if you are the Arc Delegate of one Club and the President of another, you will need to complete the President/Vice-President module as well as the Secretary/Arc Delegate module.

If you happen to hold two different positions that are in a combined module (e.g. President/Vice - President or Secretary/Arc Delegate), you luck out!

If you still have questions, please contact the Clubs Office. We are located on Level 2 in Basser College (right next to the Basser Steps, or you can reach us via email (clubs@arc.unsw.edu.au) and phone (9385 9840).

Club-Run Volunteering Recognition Initiative

Club-Run Volunteering Recognition Initiative is an Arc initiative to recognise **Club-Run Volunteering Programs**. This will help student volunteers who have committed to these programs to get AHEGS recognition for their efforts.

Club Executives can nominate Club-run Volunteer Initiatives that help Volunteers develop their leadership skills, professional skills and learn how to apply knowledge in a global context. The program should help/enable them to take an active role in making a positive impact at UNSW student life.

Note: This will only cover Club-Run Volunteering Programs,
not Sub-Committee positions or Executive positions.

To nominate a Club-Run Volunteering Program for recognition under this initiative, submit the nomination form on the Arc online platform.

Related Documents

Forms & Files (www.arc.unsw.edu.au/clubforms)

UNSW Advantage: Arc@UNSW Clubs and Societies form

UNSW Advantage: Arc@UNSW Clubs and Societies Additional Executive Nomination form

Executive Recognition Initiative Logbook

Club-Run Volunteering Recognition Initiative Nomination form

Help!

Visit Us

Drop in and talk to us. The Clubs Space is located on Level 2, Basser College, just off the Basser steps past the Quadrangle.

Call Us

Call us at 9385 9840

Email Us

clubs@arc.unsw.edu.au

Office Hours

During Term: 8:30am-6pm Mon-Fri

Outside Term: 9am-5pm Mon-Fri (access to the Clubs Space by appointment only)