

PROGRAM & POSITION OVERVIEW

Shack Tutoring is a volunteer-led program that supports local primary and high school students through free, one-on-one tutoring sessions. The focus is on building students' confidence, strengthening their understanding of school subjects, and creating a supportive and engaging learning environment. Tutors work closely with their students while being part of a collaborative team, helping make learning more accessible and meaningful.

Position Title	Volunteer
Organisation	Arc @ UNSW
Location	Kensington Campus
Duration	1 Term min.
General Volunteer Time Commitment	1 Term min 8 sessions/ shifts per term
Senior Volunteer Time Commitment	3 hrs/week 8 sessions/ shifts per term

Eligibility Criteria

- Be a UNSW Student for the duration of the volunteering period
- Attend mandatory training days/sessions
- A valid Working with Children's Check. (for Volunteering)

Note: WWCC can be obtained after your volunteer application has been approved.

Key Responsibilities

General Volunteers:

- Tutor one high school or middle school student in one-to-one sessions (8 sessions per term).
- Support students in understanding class content and building study skills.
- Prepare and use relevant learning materials for each session.
- Communicate respectfully with students and other volunteers.
- Flag any concerns or issues to senior volunteers or program officer.

Senior Volunteers:

- Tutor one high school or middle school student in one-to-one sessions (8 sessions per term).
- Support general volunteers during tutoring sessions (Be the main point of contact for tutors during sessions)
- Provide relief tutoring when required.
- Assist with session coordination and basic logistics (e.g. attendance, master list).
- Monitor Discord, respond to concerns, and support volunteer bonding activities.
- Assist the Program Officer with workshops and new program initiatives
- Provide Feedback to the Program Officer.

Rewards & Outcomes

General Volunteers:

- AHEGS Accreditation
- Microcredentials
- Community & friendship
- The opportunity to directly make a positive impact on school students' learning

Senior Volunteers:

- Leadership opportunities

Skills Gained

General Volunteers:

- Communication
- Teamwork
- Organisational and time management
- Tutoring / Teaching

Senior Volunteers:

- Leadership
- Volunteer management

Note: This is a volunteer position and does not offer monetary compensation. Submit your application via the Rubric Platform (link available on website)