

PROGRAM & POSITION OVERVIEW

As a Tax Help volunteer you will be much more than just a volunteer. You will be a lifesaver and cash-saver by making taxes less taxing!

You will develop your skills in basic taxation through an intensive training program provided by the Australian Taxation Office – a great bit of work experience if you're studying accounting!

Position Title	Volunteer
Organisation	Arc @ UNSW
Location	Kensington Campus
Duration	3 Terms, starting in Term 1
General Volunteer Time Commitment	3 hrs/week in Term 3 + plus complete approx. 20 hours of online, self-paced training (conducted by the ATO from March to July)

Eligibility Criteria

- Be a UNSW Student for the duration of the volunteering period
- Attend mandatory training days/sessions

Rewards & Outcomes

- AHEGS Accreditation
- Microcredentials
- Mentorship
- Referee for future work
- Recognition from the Australian Tax Office (for resume)
- Practical skills in tax and digital services

Key Responsibilities

- Support people earning \$70,000 or less with simple tax affairs through Tax Help service, a free service provided in partnership with the Australian Taxation Office (ATO)

Skills Gained

- Tax and digital services
- Communication

Note: This is a volunteer position and does not offer monetary compensation. Submit your application via the Rubric Platform (link available on website)